

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 1**

In the Matter of:	)	
	)	
Tim Galvez dba Tim's Decks and Odd Jobs	)	
675 Forest Ave.	)	<b>Docket No.</b>
Portland, ME 04103	)	<b>TSCA-01-2020-0009</b>
	)	
Respondent	)	<b>CERTIFICATE OF SERVICE</b>
	)	
	)	
Proceeding under Section 16(a) of the	)	
Toxic Substances Control Act,	)	
15 U.S.C. § 2615(a)	)	
	)	

I hereby certify that on the date indicated, the foregoing cover letter to the Regional Hearing Clerk, Motion for Default Order, Memorandum in Support of Motion for Default Order with exhibits, and Proposed Default Order, were sent via e-mail, each in portable document format (PDF), to the Regional Hearing Clerk as follows:

VIA E-MAIL TO [R1\\_Hearing\\_Clerk\\_Filings@epa.gov](mailto:R1_Hearing_Clerk_Filings@epa.gov)  
Wanda I. Santiago, Regional Hearing Clerk  
EPA Region 1 – New England  
5 Post Office Square, Suite 100 (Mail Code 04-6)  
Boston, MA 02109-3912

I further certify that, on the date shown with my signature on this Certificate of Service, below, the undersigned mailed to the below-listed addressee, by First Class Mail – Return Receipt Requested, a complete, printed copy of four portable document format (PDF) files, each bearing an electronic signature by EPA Attorney Kathleen E. Woodward and dated August 3, 2020, including:

1. Cover Letter to the Regional Hearing Clerk [1 page],
2. Certificate of Service [2 pages],
3. Motion for Default Order [1 page], and
4. Memorandum in Support of Motion for Default Order [12 pages].

I further certify that, on the date shown with my signature, below, the undersigned included in the same mailing to the addressee listed below, a complete, printed copy of the following PDF files, including:

5. Proposed Default Order [6 pages],
6. Exhibit 1 (Complaint and Certificate of Service as filed 10/31/2019) [26 pages],
7. Exhibit 2 (Certified Mail Receipt and USPS Tracking Result) [1 page],
8. Exhibit 3 (Consolidated Enforcement Response and Penalty Policy) [44 pages],
9. Exhibit 4 (Graduated Penalty Approach Policy) [8 pages], and

10. Exhibit 5 (Attestation of Income) [1 page].

Accordingly, on the date shown with my signature, below, the undersigned mailed the above-described materials (#1 through #10 inclusive) to the following addressee, by First Class Mail – Return Receipt Requested:

**Tim Galvez dba Tim's Decks and Odd Jobs**  
**675 Forest Ave.**  
**Portland, ME 04103**

Dated: August 3, 2020

\_\_\_\_\_  
*Signature*

(for) Kathleen E. Woodward, Senior Enforcement Counsel  
U.S. EPA Region 1  
5 Post Office Square, Suite 100 (Mail Code 04-2)  
Boston, MA 02109-3912

(dir.) 617-918-1780

(e-mail) [Wodward.kathleen@epa.gov](mailto:Wodward.kathleen@epa.gov)